



Job Title:	STEM Education Director and Teacher
Reports to:	Elementary Principal
Work Schedule:	Mon-Fri; on-campus 7:45am-4:00pm and additional time on or off campus as needed to perform job function.
Pay Range:	\$70,000 - \$95,600 annually

Position Summary:

Provide leadership in the development and implementation of a dynamic STEM education program for all grades K-8. Fully integrate the spiritual mission of the school with Christ-centered approach to guide and encourage students to love, serve, and impact the world for Christ. Provide ongoing support for maintaining and facilitating deployment and use of student and teacher technology devices.

Key Responsibilities:

- Provide overall leadership of strategic planning and execution of the Innovate and Create Institute (ICI), that includes classes and after school programs.
- Support all other ICI teachers and volunteers to effectively execute their roles and responsibilities.
- Develop and implement a STEM curriculum for Junior Kindergarten to 5th-grade levels that include but are not limited to teaching the following skills: robotic design, 3D printing, digital citizenship, the Engineering Design Process, coding, and other STEM skills.
- Work closely with the administrative team with the distribution and management of all student technology (iPads/Macbooks).
- Order and maintain all ICI-related technology and equipment.
- Work closely with administration to develop the ICI budget.
- Integrate biblical principles and a Christian worldview throughout the curriculum and in all co-curricular and extracurricular activities.
- Observe and evaluate student's academic progress through assessments and provide on-going progress reports to students by keeping appropriate records.
- Communicate with parents through conferences and other appropriate means to discuss student's progress and/or behavior.
- Effectively implement the policies and procedures as stated in the procedure Manual.
- Work with the Educational Care Program to support students as needed.
- Complete any additional administrative requests as determined by administration.

The above summary represents the major tasks and duties. This is not intended to be an exhaustive list of all responsibilities. Therefore, the individual may perform other related tasks as needed to support the ministry of Venture Christian Academy.

Education, Skills, Experience, and Attributes:

- Bachelor's Degree from an accredited university, teaching credential preferred.
- Minimum 3 years' experience working with students.
- Ability to work with children and maintain group behavior.
- Strong interpersonal skills and ability to lead and provide clear direction with children.

- Ability to operate basic classroom equipment and office machines.
- Proficient in all school-related data systems.

Additional Expectations:

- Has received Jesus Christ as his/her personal Lord and Savior.
- Agree with and will abide by the Venture Christian Church Statement of Faith/What We Believe, Standards of Conduct, and Lifestyle Agreement.
- Is a member in good standing with Venture Christian Church or at a local evangelical church that has a Statement of Faith in agreement with Venture Christian Church's Statement of Faith/What We Believe.

Physical Demands:

- Walk, stretch, stand, sit, lift up to 30 lbs.
- Able to see, speak, and hear on a regular basis.
- Able to climb stairs; stand for extended periods of time.
- Supervise students inside and outside of the building.
- Summon help when an emergency arises on campus and assume responsibilities within an incident command structure.
- Must be present daily and able to attend weekend and evening functions on occasion.